

TASK: Lift Cords and Ladder Tape Adjustments – ½” and 1” Horizontal Aluminum

Use If/When: Blind will not hang evenly or will not raise or lower evenly

Tools Needed: Flathead screwdriver

1. If one side of the top slat looks higher than the other, the ladder tape may be caught in the headrail. **Gently**, pull down on the ladder tape between the headrail and the top slat on the side that looks higher.



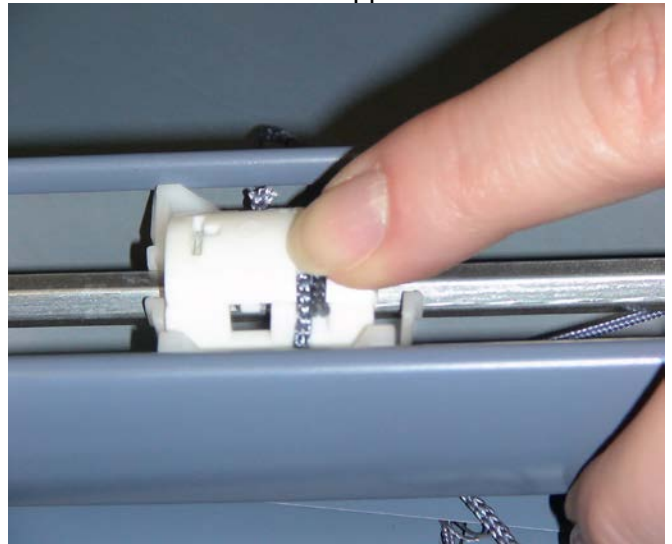
2. If the lift cords are twisted, raise the blind completely. Smooth cords between fingers from top to bottom. Lower the blind slowly while gently guiding the cords through your fingers. (If steps 1 & 2 do not fix the issue continue to step 3)



3. Tilt the slats horizontally. Lift and lock the slats in the raised position. Remove the blind from the mounting brackets.



4. Make sure the tape drums are pushed down and secure to the tilt rod supports.



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5. If the lift cord is wrapped around the ladder tape, follow steps 6-10.

Note: These steps will not apply to a Privacy Aluminum blind.



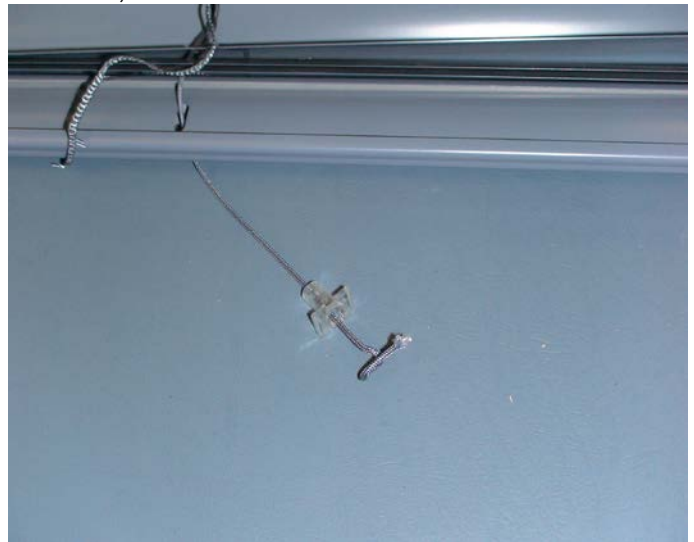
6. Remove bottomrail button and untie knot in lift cord.



7. Pull the lift cord through the slat route holes until you are one slat above where the cord is wrapped. Unwrap the cord from the ladder tape.



8. Rethread the lift cord through the route holes in the slats, the bottomrail and the bottomrail button.



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9. Retie the cord with a double knot. Reinsert the button into the bottomrail.



10. Reinstall blind in brackets.



11. Raise and lower the slats to make sure the blind operates properly.

