

TASK: Replacing Cord Lock – 1/2” and 1” Horizontal Aluminum

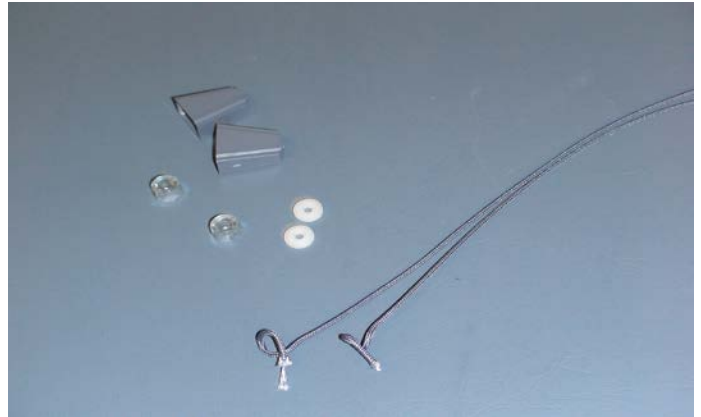
Use If/When: Cord lock is defective.

Tools Needed: Flathead screwdriver, Needle nose pliers

1. Tilt the slats horizontally. If possible, lift and lock the slats in the raised position. Remove the blind from the mounting brackets.



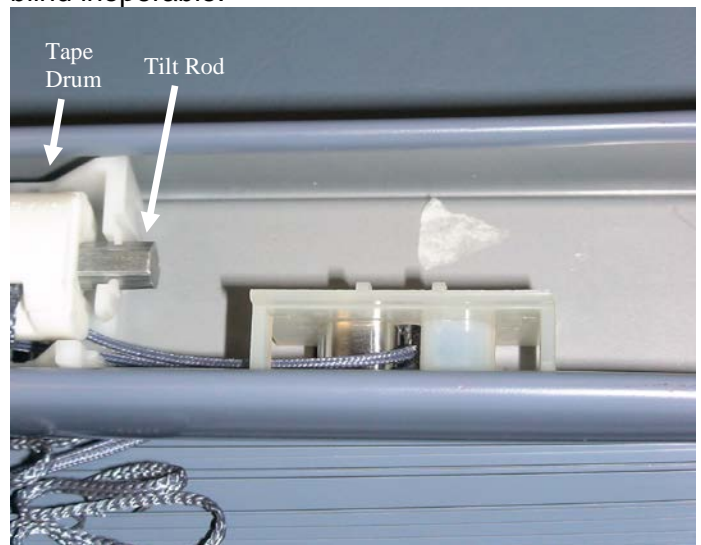
2. Remove the cord tassels, washers, and cord stop beads from the lift cords and set aside. If the blind has more than 2 cords, you will need to untie the knot and remove the joiner ball.



3. Remove the blind end caps.



4. Push the tilt rod away from the cord lock just far enough to allow room to work. Be careful not to push the tilt rod past the tape drum as this could make the blind inoperable.

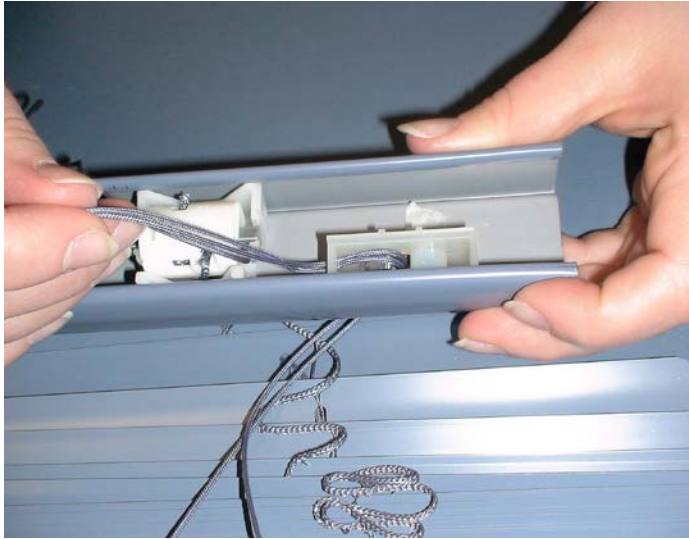


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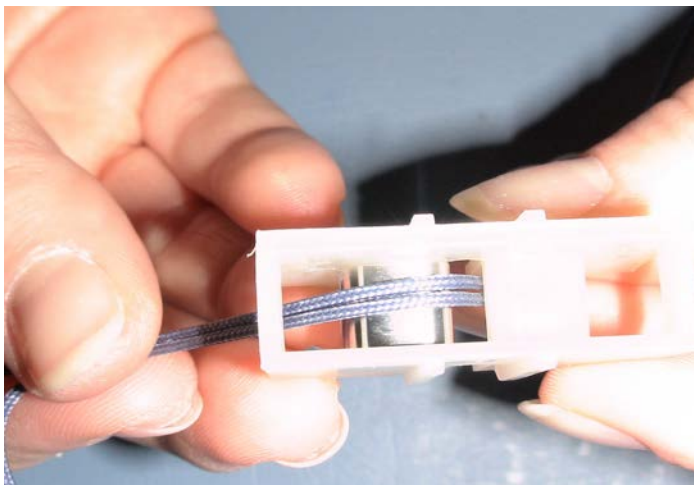
5. Pull the control cords through the top of the headrail so they are just out of the cord lock.



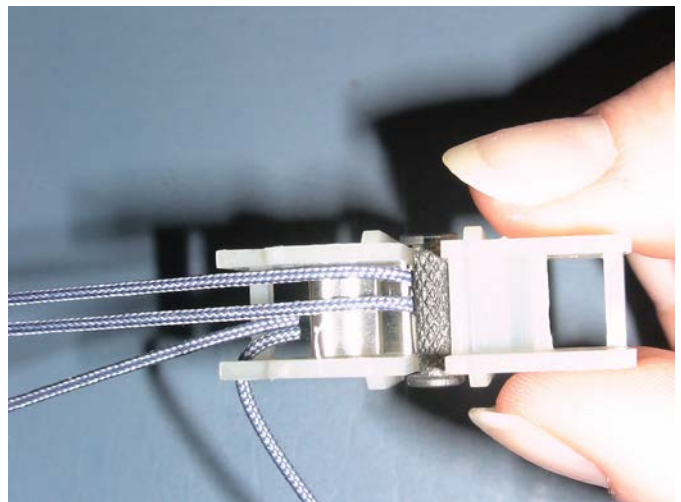
6. Place needle nose pliers inside the cord lock and push towards the back of the headrail. The cord lock should disengage.



7. Thread the cords under the side of the new cord lock, over the smooth roller and down through the bottom hole.



8. Turn cord lock upside down. Place the rivet inside the new cord lock. Make sure the cord is between the rivet and smooth roller.

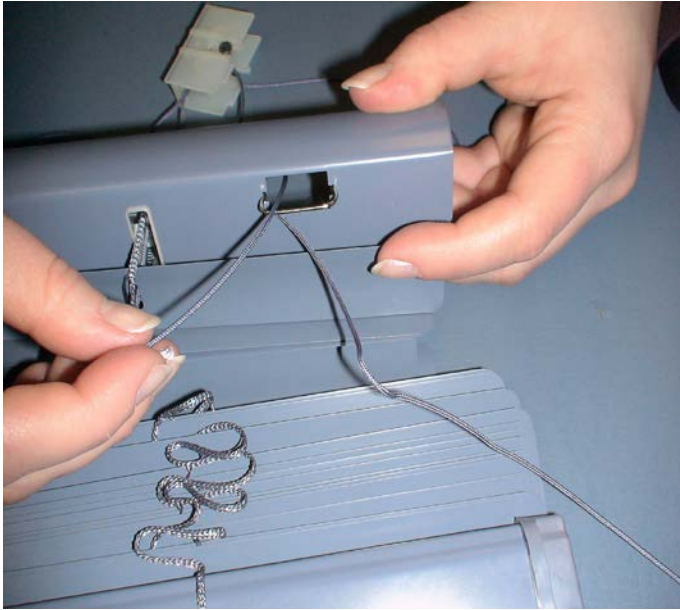


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9. Thread the cord through the cord lock opening



10. Turn cord lock right side up. Be sure to hold the rivet in place. To install the replacement cord lock, slide the front of the cord lock under the lip in the front of the headrail until it is positioned over the hole.



11. Press against the back of the cord lock until it snaps into position.



12. Replace the end caps.



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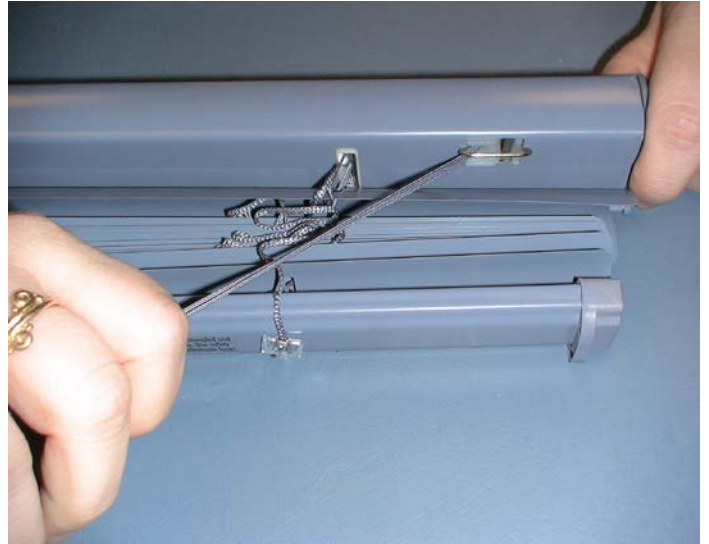
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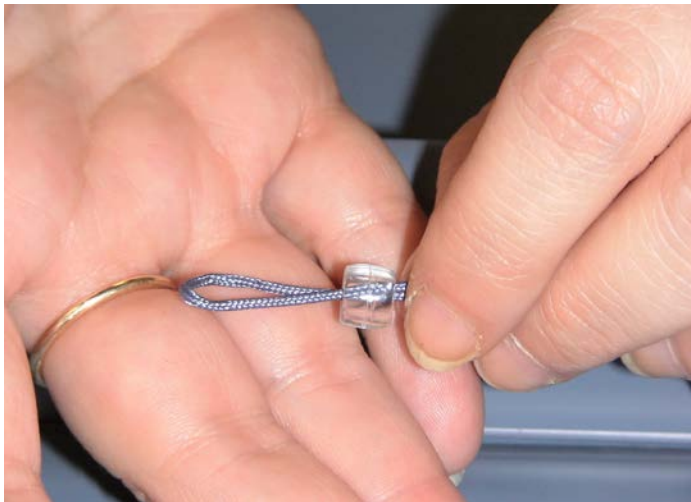
13. Reinstall blind in brackets.



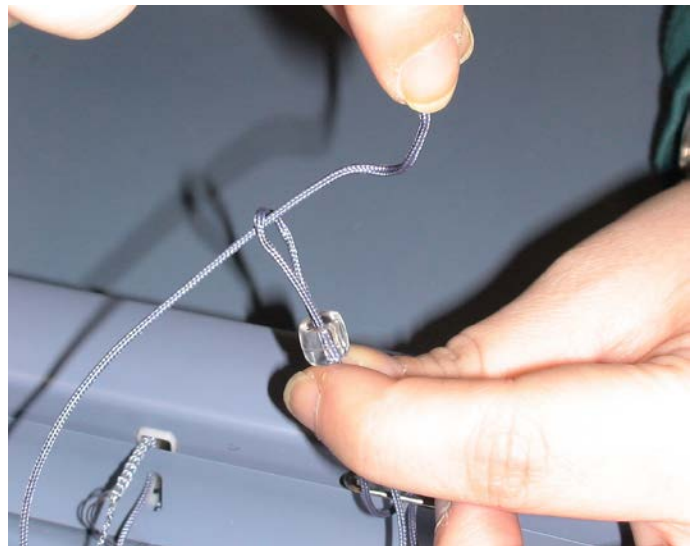
14. Raise and lower the blind with the slats in the open position to make sure it operates properly.



15. If the blind has two lift cords, follow steps 15-20 to attach the clear cord stop beads. If the blind has three or more lift cords, follow steps 21-22 to attach a safety joiner ball. Create a loop in one cord just below the headrail insert loop into a cord stop bead and position the bead approximately 2” to 3” below the headrail.



16. Holding the stop bead in position, insert the cut end of the cord through the cord loop and pull until the knot is formed around the bead.

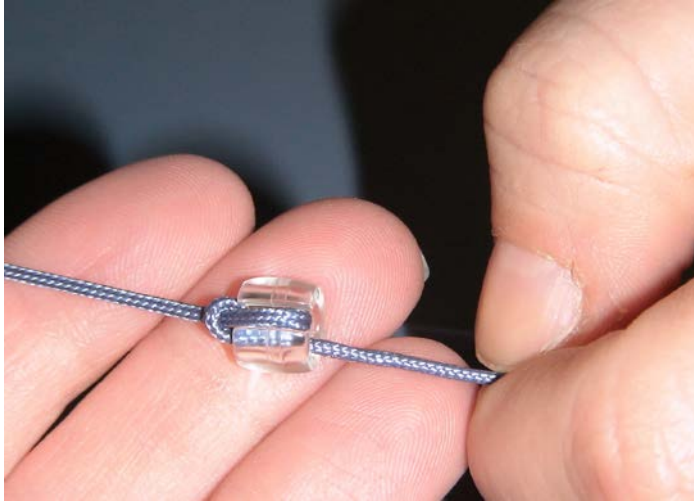


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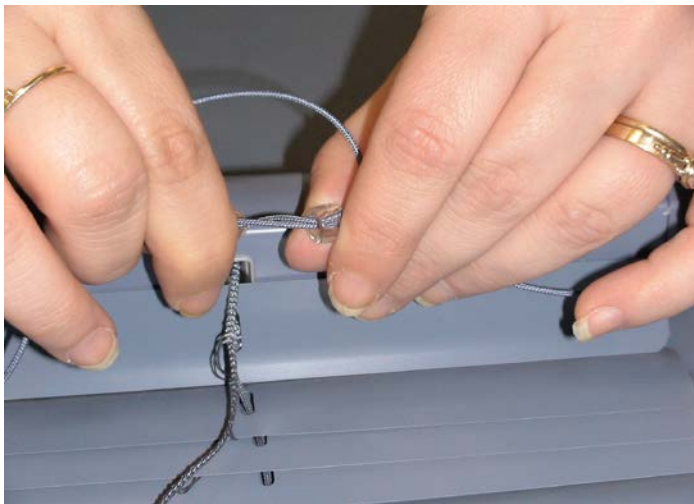
17. Confirm the stop bead is located 2” to 3” below the headrail. Push the cord into the groove on the side of the bead and tighten the knot firmly. Pull the knot inside the bead. Repeat for the second bead.



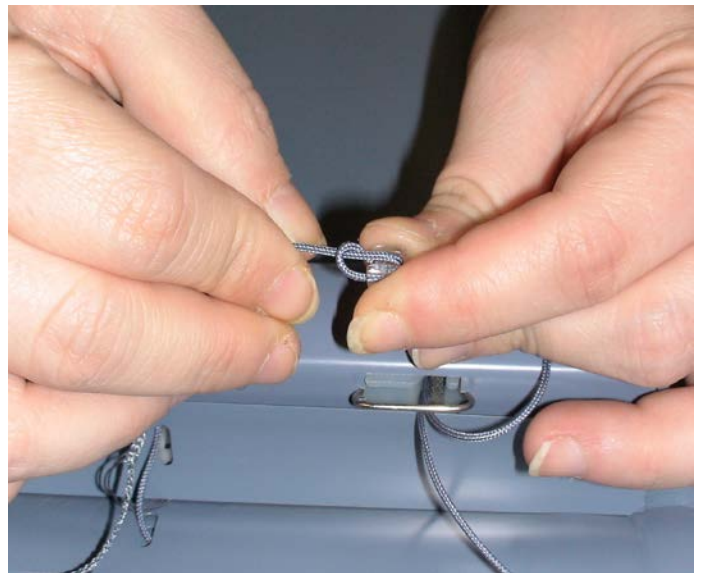
18. If the stop beads ARE NOT 2” to 3” below the headrail, loosen (but not untie) the knot surrounding the bead.



19. Push both the stop bead and the loosened knot toward the headrail until the bead is 2” to 3” below the headrail.



20. Hold cord stop bead in place and pull firmly on pull cord to re-tighten knot. Repeat each step for each stop bead.



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21. If the blind has 3 or more lift cords, follow steps 21-22 to attach the safety joiner ball.

Slide top half of joiner ball onto all lift cords. Align all lift cords and place knot in cords so it is located at the end of the short cords.



22. Attach bottom of joiner ball to hide the tie off knot. The remaining long cords will hang from the bottom.



23. With the cords even, trim the cords to the desired length but not less than 15”. Place a tassel and washer over each cord and secure with a double loop knot.

