Owner's Manual

RTS Motorized Shades



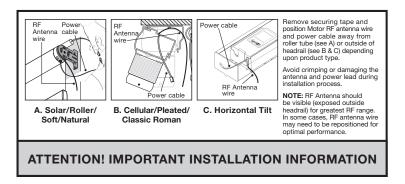




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Please be sure to read and remove the securing tape and label before operating your motorized shade.



About Your Motorized Shade

Motorized shades offer a convenient solution to everyday challenges. They provide instant privacy, glare reduction and eliminate the need to manually adjust shades. Motorized shades also eliminate dangerous cords and create a comfortable and energy efficient environment. What's more is that you will get more enjoyment from your home because motorized control of your shades is so effortless and features Radio Technology Somfy® (RTS). RTS is omnidirectional and operates within a range of 65 feet, which eliminates the need to point or aim the remote at the motorized shades. RTS also offers a wide range of controls and accessories that are designed to work together, so you can always mix and match to create the perfect setting. Explore the information within this guide to make the most of your motorized shades.

The term 'shade' will be used throughout this manual to refer to your motorized window covering, either a motorized blind or shade.

NOTE: Motorized Horizontal Blinds have motorized tilt for the slats only. Raising and lowering the blinds is manual with cord lift.

Basic Shade Control



Press and release the UP button to fully open the motorized shade.



Press and release the DOWN button to fully close the motorized shade.



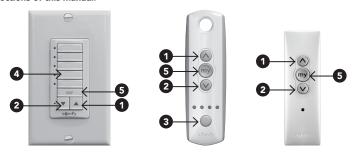
Press the "MY" button to send the shade to the favorite programmed position. See page 4 for "MY" programming instructions.

Control Features

Operate your shade with your hand held remote or wireless wall switch control.



Your controls have been programmed by Springs Window Fashions to control your shade. The upper and lower limits and "MY" position have already been set. If you are not satisfied with any default upper, lower or "MY" position of your shade, see steps in the following sections of this manual.



- 1 UP Button
- 2 DOWN Button
- 3 Channel Selector Button All four lights will illuminate when fifth channel is activated.
- 4 Channel selected by pressing individual or multiple channel buttons. LED will illuminate when selected.
- 5 "MY"/STOP Button

"MY" button: Acts as a **"STOP"** button while shade is in motion. It can also be programmed as a quick way to bring shades to your preferred intermediate position.



Pushing "MY" while your shade is at rest will bring your shade to your "MY" Position.



Pushing "MY" while the shade is in motion will simply STOP the shade.



NOTE: Pushing the "MY" button too long if your shade is <u>not</u> in motion will change your preferred intermediate position.



Shade Adjustments

Adjusting your Shade's Default Upper Limit (OPTIONAL)

If you would like to adjust your shade's default upper limit



*PRODUCT SAFETY NOTE:

- For Cellular, Pleated, Classic Roman, Soft Roman and Woven Wood Adjusting the motor too tight can cause the motor to fail and/or break/fray the internal cording.
- For Solar and Roller Shades Be sure the hembar does not lift into the Fascia or Cassette, this could cause the hembar to get stuck and/or damage the fabric.
- For Sheer and Layered Shades Make sure the bottom rail does not lift into the cassette.
- If your shade will not raise to your desired upper limit, contact a customer service agent for assistance.



Briefly press UP and release. Allow the shade to reach its default upper limit.



Adjust your upper limit by using UP or DOWN to move your shade to your new desired upper limit.* The shade will only move while UP or DOWN is being pressed while in this adjustment mode.



Once the shade stops, press and hold UP and DOWN simultaneously until the shade jogs. A jog is a brief up and down movement of the shade.



When the shade is stopped at your new desired upper limit, press and hold "MY" until the shade jogs. You have now reset the upper limit.

Video Available

Adjusting your Shade's Default Lower Limit (OPTIONAL)

If you would like to adjust your shade's default lower limit



*PRODUCT SAFETY NOTE:

- For Cellular, Pleated, Classic Roman, Soft Roman and Woven Wood, Solar and Roller Shades -Extending the shade beyond the ordered limits can cause shade damage.
- For Sheer and Layered Shades changing the lower limits will change the "MY" position for the shade. See following page to adjust "MY" position.
- If your shade will not lower to your desired lower limit, contact a customer service agent for assistance.



Briefly press DOWN and release. Allow the shade to reach its default lower limit.



Adjust your lower limit by using UP or DOWN to move your shade to your new desired lower limit*. The shade will only move while UP or DOWN is being pressed while in this adjustment mode.



Once the shade stops, press and hold UP and DOWN simultaneously until the shade jogs. A jog is a brief up and down movement of the shade.



When the shade is stopped at your new desired lower limit, press and hold "MY" until the shade jogs. You have now reset the lower limit.



Adjusting your Shade's "MY" Position (OPTIONAL)

Your control has been programmed by Springs Window Fashions to control your shade. The "MY" position has been set and you may choose to adjust this setting. When adjusting the "MY" position on your product sharing a channel, it is important to adjust each individually. Disconnect the power to all products that share a channel to avoid unwanted programming. After adjustments are made, reconnect power to begin operation.



On the DecoFlex WireFree™ RTS Wall Switch, the STOP button functions and programs the same as the "MY" button.





Using UP or DOWN, put your shade in motion. When it reaches your desired "MY" Position, press and release "MY" to stop the shade.



To set your 'MY'
Position, press and
hold "MY" until the
shade jogs. A jog
is a brief up and
down movement
of the shade. Your
"MY" Position is
now set.



Sheer Shades - the default home position is preset to shade lowered and vanes closed.

Layered Shades - the default home position is preset to shade lowered and vanes open.

To change or adjust the home position, use the UP or DOWN button to reach the desired position and then press and hold the "MY" until the shade jogs.

Adding Additional Controls

The Copy & Paste Sequence

The basic sequence of copy and paste allows you to add new remotes to your shade and to create groups of shades that will operate together.



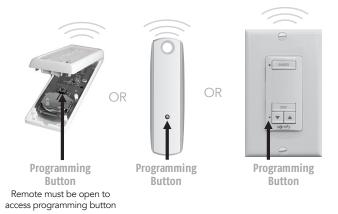
A channel is used to operate motorized shades with controls. A channel is either associated with a single motorized shade covering or group of motorized shades.

In this sequence, you may copy and paste from one control to another control or from one channel on a control to any other channel either on the same control or on a new control.

Adding a Control or Channel



Do not press the Programming Button outside of this sequence unless otherwise instructed by a Customer Service Agent.



- Start with the control or channel that currently operates the shade.
- TO COPY: Using a paperclip or similar item, press and hold the programming button until the shade jogs. A jog is a brief up and down movement of the shade.

Note: If the wrong shade jogs, you have selected the wrong channel. Press the Programming Button you just pressed until the shade jogs again. Select the correct channel and start again from step 1.

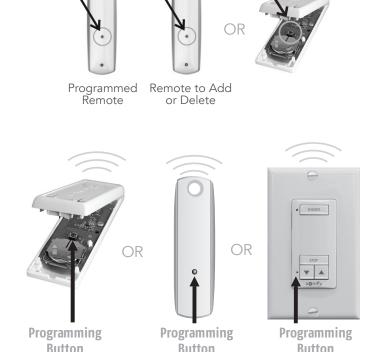
- Select the new control or desired channel to add to the shade.
- TO PASTE: Using a paperclip or similar item, press and hold the hand held or wall mount control programming button on the new control until the shade jogs again. (Briefly press and hold, less than 2 seconds, for the control that must be opened to access the programming button). The control or channel is now added to the shade's memory. Both the original and new control or channel operate the same shade.



Deleting a Control or Channel

- Start with the control or channel that you intend to keep and currently operates the shade.
- **TO COPY:** Using a paperclip or similar item, **press and hold the programming button** until the shade jogs. A jog is a brief up and down movement of the shade.
- 3 Select the control or desired channel to delete from the shade.
- TO PASTE: Using a paperclip or similar item, press and hold the hand held or wall mount control programming button on the new control until the shade jogs again. (Briefly press and hold, less than 2 seconds, for the control that must be opened to access the programming button). The control or channel is now deleted from the shade's memory and these steps will need repeated for each remote/channel.

The control or channel has now been deleted and will not operate the shade.



Creating Group Control



NOTE: Use the programming sequence below to control multiple shades with one control, also known as "creating a group." Be sure to review and understand "Adding a Control" before moving on to this programming sequence. You can also review the online video "Copy and Paste Part 1 and Part 2" or call your Customer Service Agent for additional assistance. To prevent unwanted channel/remote assignments, ALL PROGRAMMED SHADES should be on their own channel. If shades share a channel UNPLUG the shade power source until the programming is complete.

Assigning Specific Channels to Shade (Multi-Channel Remotes Only)

When creating groups, it is important to program each shade individually.



Disconnect power to all other products to prevent unwanted channel/remote assignment.



Using a paperclip or similar item, **press and hold the PROGRAM BUTTON** on the previously programmed control until the shade jogs.



Select the remote or desired channel to be assigned by momentarily pressing the channel selector button on the remote.

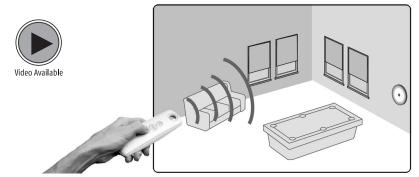


4 Using a paperclip or similar item, press and hold the hand held or wall mount control programming button on the new control until the shade jogs again. (Briefly press and hold, less than 2 seconds, for the control that must be opened to access the programming button). The new channel is now added to the shade's memory and both channels can be used to operate the shade.



After all groups are complete, reconnect power to begin operation.

Repeat steps for each shade you want to add to your group. To delete a channel, follow the 'deleting a control steps' outlined on the page 8.



Helpful Tips and FAQs

Please see below for helpful hints and suggestions should you encounter issues with your motorized shades.



"How-To" videos including how to adjust your shades upper and lower limits, set a 'MY' position, or Copy and Paste.

For video tutorials and the most up-to-date troubleshooting information, visit our Motorization Knowledge Base at www.motorization.support

Our customer service team is available at 1-800-221-6352, Monday through Friday from 8:30 a.m. to 7:00 p.m. Eastern. You can also email us at motorization.support@springswindowfashions.com.

FAQ: When I activate the "MY" button, the shade does not travel to my preferred position.

- The "MY" position may need to be programmed. Please reference adjusting your shades 'MY' position found on page 6.
- The motorized shade must not be in motion when attempting to activate the "MY".
 - > Stop shade first and then activate the "MY".

FAQ: My shade does not respond to my controller (remote or wall switch).

- Verify that the motor antenna is exposed and not altered, obstructed or concealed within headrail.
- Verify that the control has power, the light on the remote or wall switch illuminates
 when pressed. If the control no longer illuminates when pressing a button the
 battery needs to be replaced.
- If using a multi-channel remote, be sure the proper channel has been selected.
- Verify that the control or wall switch is within the recommended operating range (approx. 65 feet).
- Verify that the command button (UP or DOWN) is pressed for at least 1 second.

Verify that the motor is powered

- For Battery Applications Check battery connection and orientation and replace batteries if necessary. To replace batteries simply unscrew the end of the tube and remove batteries. Insert new AA batteries in the correct orientation and screw on the end of the tube.
- For plug in transformer applications Check plug-in transformer connection, verify
 outlet power by using a known working outlet. Check that all cables and wires are
 securely connected. A volt meter can also be used to verify power at the connector.
 24 volt motors: confirm that the wires are attached with the correct polarity.
- For Solar Power Kit Applications confirm proper connection of both the solar panel and rechargeable battery tube. 10 NiMH batteries are included and in some instances the batteries may have lost charge and are not able to recover. A battery charger can be used to recharge batteries.

If the above solutions do not resolve the issue, please contact Customer Service to assist you.

FAQ: My motorized shade does not travel to/stop to the desired upper or lower limit.

 The motorized shade upper and/or lower limit may need to be adjusted to reach your preferred positions. Page 5 explains how to adjust the upper and lower limits of your shade.



Product safety note: When adjusting the upper limit, over-tensioning the limit can cause damage.

FAQ: I have to press and hold the UP or DOWN button on the remote or wall switch to operate my motorized shade. When I release the UP or DOWN button, the shade stops.

- The motor is operating in programming mode, press and hold the 'MY' button until the shade jogs.
- If your shade does not respond to holding the 'MY' button, locate the programming button on your remote. Using a paperclip or similar item, press and hold the hand held or wall mount control programming button on the new control until the shade jogs again. (Briefly press and hold, less than 2 seconds, for the control that must be opened to access the programming button). The shade will jog.

View our online video 'Resetting & Setting New Limit Positions' or call customer support to assist you with this process.

Additional Troubleshooting Support

For video tutorials and the most up-to-date troubleshooting information, visit our Motorization Knowledge Base at <u>www.motorization.support</u>

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